



BLANCHFORD
LANDSCAPE GROUP
DESIGN . BUILD . SUSTAIN

Garden Services (Landscape Maintenance) Team Leader

Location: Bozeman, Montana

Reports to: Garden Services Manager

Required Results: I am accountable for producing the following result:

Lead, coach, and manage Fine Gardening Team. Manage and produce Garden Services projects on time, on budget, and within the required parameters. Provide superior client service and be attentive to small details.

Duties and Responsibilities:

- Develops and maintains a professional relationship with clients, managers, vendors, and subcontractors.
- Schedules and orders necessary materials, subcontractors, equipment, etc.
- Coordinates with Garden Services Manager.
- Produces the project within hours budgeted.
- Is responsible for maintaining company safety standards on the job site.
- Holds weekly safety meetings with team.
- Hires and fires team members.
- Monitors team performance and training. Performs ongoing coaching, development, and disciplinary action as required.
- Trains team members on operating and maintaining trucks and equipment.
- Maintains and submits all job records on a daily basis for each job as required by the company.
- Works without supervision, using skills and knowledge gained through education, experience, and/or industry certification to perform Garden Services projects.
- Operates equipment in a safe manner, observing all safety regulations as prescribed by the company and the equipment operator's manual.
- Helps develop and implement systems for improving the client experience, productivity and quality.

Standards:

- Has a positive attitude with a desire to learn.
- Is friendly, professional, and presentable.
- Has great communication skills.
- Produces jobs at the highest level of quality and detail.
- Maintains clean, neat and safe job sites.
- Treats clients and coworkers in a polite, friendly and respectful manner.
- Maintains clean, safe equipment and vehicles.
- Conducts Tuesday training sessions several times per season.
- Maintains the confidentiality of client and company information.

Qualifications:

- Interest in sustainable landscape practices.
- Degree in Horticulture, Landscape Management or related field.
- Previous landscape management experience.
- Previous successful leadership experience.
- Familiar with technology and computer applications.
- IPM Certified (or earn within 12 months of employment)
- Certified Plant Professional (or earn within 12 months of employment)
- Organized and delivers accurate, timely job reporting.
- Great, professional communication skills.
- Capable of coaching and teaching team members.

Please submit *letter of application, resume, and references* to:

Mason Shaffer, MSLA, CPP
Garden Services Manager
mason@blanchfordlandscape.com